



<b>Job Title</b>	Student Wellness Coordinator I	<b>Job Code</b>	HS0514
<b>Pay Plan</b>	USPS	<b>Pay Grade</b>	15
<b>Union</b>	AFSCME	<b>FLSA Status</b>	Non-Exempt
<b>Job Family</b>	Health Services	<b>Union Code</b>	22
		<b>Subfamily</b>	Health Education and Outreach

**Job Family & Subfamily Summary**

**Health Services Professionals** provide services related to the diagnosis and treatment of patients and medical support functions.

**Health Education and Outreach Professionals** support and provide health care, health education, wellness programs, and health promotion to the university and surrounding community.

**Job Summary**

Provides health and wellness programs related to health and wellness promotion.

**Representative Duties**

1.
  - Provides HIV testing and risk reduction counseling
  - Provides Wellness and Health Coaching
  - Presents Wellness and Health presentation
  - Works with campus partners to increase access to food
  - Conducts First Aid and CPR Training
  - Hires, trains and supervises front office staff to oversee daily operations
  - Coordinates food recovery to help with food sustainability
  - Serves on University Committees, completes required reports, tracks programming budget, and participates in grant writing

## Education, Experience, Skill Requirements

	Required	Preferred
Education Level	High School Diploma or Equivalent	
Certification(s)		
Licensure(s)		
<b>Work Experience</b>		
0+ years of relevant work experience		
<b>Additional Requirements</b>		

## Physical/Environmental Demands

Standard office environment with no unique physical demands

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**This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.**