



Job Title	Statistician	Job Code	AA0620
Pay Plan	A&P	Pay Grade	18
Union	Non-Union	Union Code	0
Job Family	Academic and Program Management	Subfamily	Data Analytics and Reporting

Job Family & Subfamily Summary

Academic and Program Management Professionals develop, administer, or support programs that enhance the learning environment for students or faculty development.

Data Analytics and Reporting Professionals perform statistical analyses for university reporting to internal and external bodies that facilitates decision- making, strategic planning, and University assessments.

Job Summary

Engages faculty in initiating and supporting efforts to conduct formal, systematic, and regular review and evaluation. Oversees administration, coordination, and project management of multiple research projects, and writes proposals and reports for, internal and external use, and manuscripts for publication.

Representative Duties

1. Analysis and Assessment

- Provides analysis, assessment, and consultation to research and instructional faculty and administrators
- Leads the design, implementation, and integration of analyses, studies, and assessments in the areas of student performance and progress, academic program evaluation, and research studies
- Collaborates to develop and implement assessment plans and methods, analysis and sharing of results, and educational improvements
- Works with faculty on the development, deployment, timing, grading, and analysis of quizzes, peer evaluations, and other course assignments
- Develops mathematical or statistical models to analyze data
- Analyzes assessment results to advise and suggest improvements in learning outcomes, curricula, and programs

Education, Experience, Skill Requirements

	Required	Preferred
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
2+ years of relevant work experience		
Additional Requirements		

Physical/Environmental Demands

Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.