



<b>Job Title</b>	Radiologic Technologist I, II	<b>Job Code</b>	HS0116, HS0117
<b>Pay Plan</b>	USPS	<b>Pay Grade</b>	17
<b>Union</b>	Non-Union	<b>FLSA Status</b>	Non-Exempt
<b>Job Family</b>	Health Services/Clinical Care	<b>Union Code</b>	0

**Job Family & Subfamily Summary**

**Health Services Professionals** provide services related to the diagnosis and treatment of patients and medical support functions.

**Radiologic Technologists** provide delivery of patient health care by determining the correct diagnosis and/or providing the necessary treatment.

**Job Summary**

Provides radiologic services to patients to including imaging and analyzing images.

**Representative Duties**

**1. Imaging**

- Performs and analyzes patient x-rays
- Processes radio graphic images in accordance to guidelines and photographic technologies
- Tracks quality concerns for annual reporting to the Process Improvement team

**2. Health Record Management**

- Coordinates all radiologist reports back to the ordered provider for all images
- Marks all images and indexes them to the appropriate patient within health clinic
- Transmits images to the reading radiologist
- Collects and tracks all radiologist reports for quality, review by the ordering provider, and placement in the electronic health record

**3. Equipment Management**

- Tracks and arranges all inspections and licensing for the radiology technologists, all equipment, and the radiology suite

Education, Experience, Skill Requirements		
	Required	Preferred
Education Level	Associate's	
Certification(s)	American Registry of Radiologic Technologists (ARRT)	
Licensure(s)	General Radiographer	
<b>Work Experience</b>		
See Level Addendum below		
<b>Additional Requirements</b>		

Physical/Environmental Demands
Standard office environment with no unique physical demands

Level Addendum
<i>Career levels exhibited in this role are listed below. The extent of representative duties listed above will vary in accordance with level of scope, autonomy, and experience described below.</i>
<b>Level I</b>
<ul style="list-style-type: none"> <li>• 0+ years of relevant experience</li> <li>• Must have a valid State of Florida license as a General Radiographer in accordance with Chapter 468, Florida Statutes, and a valid and current ARRT certification (American Registry of Radiologic Technologists)</li> </ul>
<b>Level II</b>
<ul style="list-style-type: none"> <li>• 2+ years of relevant experience</li> <li>• Must have a valid State of Florida license as a General Radiographer in accordance with Chapter 468, Florida Statutes, and a valid and current ARRT certification (American Registry of Radiologic Technologists)</li> <li>• Acts as a department supervisor and responsible for all personnel functions within the department; hiring, position descriptions, scheduling, appraisals and corrective actions according to established criteria</li> <li>• Develops and maintains Radiology Imaging procedures to include procedure manuals, quality control, quality assurance and proficiency testing</li> </ul>

**This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications needed of the job.**