



Job Title	Medical Director, Student Health Services	Job Code	HS0614
Pay Plan	A&P	Pay Grade	0
Union	Non-Union	FLSA Status	Exempt
Job Family	Health Services	Union Code	0
		Subfamily	Healthcare Administration

Job Family & Subfamily Summary

Health Services Professionals provides services related to the diagnosis and treatment of patients and medical support functions.

Healthcare Administration Professionals provide leadership to various units within health operations.

Job Summary

Delivers primary care services to patients presenting to UCF Student Health Services. Directly supervises three Assistant Clinical Directors, and two Coordinators of Clinical Programs, and general supervision of the other clinical provider staff of physicians, PA's, and ARNP's. Creates clinical policies and procedures, maintains clinical quality and scope of care, keep provider staff up to date on advances in medical care and public health issues, and ensures appropriate provider staffing.

Representative Duties

1. Primary Care Services

- Delivers primary care to patients
- Provides clinical consultative service to medical staff

2. Staffing and Supervision

- Provides overall direction and management of all clinical staff and clinical operations
- Ensures appropriate clinical provider staffing
- May supervise medical students, interns and/or residents during the course of a rotation
- Oversees the clinic laboratory

3. Services Management

- Ensures clinical activities are in compliance with clinic policies, state and federal statutes, and Board of Regents guidelines
- Ensures the quality of professional standards at level required by licensing agencies and as outlined by the American College Health Association
- Ensures required licensing standards are met

4. Strategic Planning

- Establishes patient care goals and improvement plans
- Oversees expenditures of allocated funds
- Represents UCF on various committees

Education, Experience, Skill Requirements

	Required	Preferred
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
8+ years of relevant work experience 3 years of leadership experience		
Additional Requirements		

Physical/Environmental Demands

Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.