



<b>Job Title</b>	Manager, Utilities	<b>Job Code</b>	FS1219
<b>Pay Plan</b>	USPS	<b>Pay Grade</b>	20
<b>Union</b>	Non-Union	<b>FLSA Status</b>	Exempt
<b>Job Family</b>	Facilities	<b>Union Code</b>	000
		<b>Subfamily</b>	Utilities & Energy Management

**Job Family & Subfamily Summary**

**Facilities Professionals** plan, design, manage and/or perform activities related to the maintenance, construction and/or installation of facilities, infrastructure and grounds.

**Utilities & Energy Management Professionals** are responsible for safe, efficient, reliable, and compliant operation of all water and power plant systems and equipment.

**Job Summary**

Responsible for monitoring/inspecting/maintaining all phases of the GIS infrastructure project.

**Representative Duties**

1.
  - Participates in the review/pre-construction meetings
  - Develops and designs programs to support the tracking of the university's infrastructure
  - Serves as a resource to support other departments
  - Provides direction/oversight to staff for updating and maintaining the Utilities and Energy Services infrastructure GIS mapping system
  - Manages the budget for the organization
  - Coordinates with University staff/vendors/engineering firms etc. to verify data
  - Designs/develops special applications to track the infrastructure data and maintain the software
  - Manages the Sunshine 811 Call Before You Dig program with staff/contractor/engineers
  - Attends design/pre-construction/construction meetings as needed to provide input as a technical resource
  - Supports the preparation of bid/specification packages to verify proper data format will be followed

## Education, Experience, Skill Requirements

	Required	Preferred
Education Level	High School Diploma or Equivalent	
Certification(s)		
Licensure(s)		
<b>Work Experience</b>		
8+ years of relevant work experience OR 4+ years of relevant work experience with a Bachelor's Degree		
<b>Additional Requirements</b>		

## Physical/Environmental Demands

Standard office environment with no unique physical demands

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This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.