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|-------------------|--------------------------------------|--------------------|---------------------------|
| Job Title | Manager, Landscape Natural Resources | Job Code | FS0428 |
| Pay Plan | A&P | Pay Grade | 19 |
| Union | Non-Union | FLSA Status | Exempt |
| Job Family | Facilities | Union Code | 000 |
| | | Subfamily | Facilities Administration |

Job Family & Subfamily Summary

Facilities Professionals plan, design, manage and/or perform activities related to the maintenance, construction and/or installation of facilities, infrastructure and grounds.

Facilities Administration Professionals provide leadership to various units within the Facilities area.

Job Summary

Responsible for the coordination of Urban Forestry and Land Management (Natural Resources) programs and staff for the Department of Landscape and Natural Resources.

Representative Duties

1.
 - Coordinates projects within the land management program
 - Schedules restoration activities; plans and conducts biological monitoring (flora & fauna); implements land management plan/conservation section of Master Plan
 - Participates in natural lands maintenance and restoration including wildfire mitigation (fuel load reduction), mechanical treatments; maintaining quality and appearance of recreational trails and public use areas; and maintaining specialized equipment
 - Coordinates the urban forestry program, including tree pruning, inspection of new plant material, removal of hazardous trees, removal of nuisance species in the canopy, and inventory and inspection of the campus canopy
2.
 - Coordinates and supervises employees in compliance programs by compiling and analyzing data comprehensively for technical reports to SJRWMD, ACOE, FWC, and other respective agencies
 - Assists in developing and implementing appropriate ecosystem management practices; and ensuring permit conditions are obtained within specified time frames
 - Serves as Essential Personnel for UCF Emergency Management and respond to emergencies as required
 - Oversees debris management activities for storm events including managing cleanup crews and submitting required paperwork to FEMA as needed
 - Coordinates prescribed burn and wildfire program by writing, maintaining, and organizing fire prescription details
 - Serves as PIO, as necessary; updating/creating community information and education that pertains to fire on campus, including website
 - Organizes and maintains fire crew certifications, training, and equipment; serving as second in command or crew boss during prescribed burn & wildfire activities; and communicating with Orange County Fire/Rescue
 - Serves as Burn Boss as necessary

Education, Experience, Skill Requirements

| | Required | Preferred |
|--------------------------------------|------------|-----------|
| Education Level | Bachelor's | Master's |
| Certification(s) | | |
| Licensure(s) | | |
| Work Experience | | |
| 4+ years of relevant work experience | | |
| Additional Requirements | | |
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Physical/Environmental Demands

Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.