



Job Title	Manager, Enterprise Database	Job Code	IT0616
Pay Plan	A&P	Pay Grade	22
Union	Non-Union	FLSA Status	Exempt
Job Family	Information Technology	Union Code	0
		Subfamily	Database Services

Job Family & Subfamily Summary

Information Technology Professionals plan, develop, maintain and support information technology systems and operations.

Database Services Professionals provide maintenance and reporting services for databases. Draft policies and procedures relating to database management.

Job Summary

Manages all activities related to the management of enterprise databases. Assigns staff to projects and directs their activities. Confers with and advises subordinates on policies and procedures, technical issues, priorities, and methods.

Representative Duties

1.

- Projects long-range requirements for database administration with other IT managers and functional leads
- Works with other IT managers to determine database needs for their current and future projects
- Maintains knowledge on up to date and current database and database-related technologies

Education, Experience, Skill Requirements		
	Required	Preferred
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
6+ years of relevant work experience		
Additional Requirements		

Physical/Environmental Demands
Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.