



Job Title	Manager, Biomedical Equipment	Job Code	COM22
Pay Plan	A&P	Pay Grade	19
Union	Non-Union	FLSA Status	Exempt
Job Family	College of Medicine	Union Code	0
		Subfamily	

Job Family & Subfamily Summary

College of Medicine Professionals are specialized and unique to the UCF College of Medicine.

Job Summary

This position

Representative Duties

1. Management & Supervision

- Manages the Biomedical Engineering Technician team
- Effectively manages customer expectations for issue resolution and status of ongoing projects/tasks
- Ensures best practices are followed with regard to usage of equipment and facilities
- Works with faculty, staff, vendors, and students to provide training in the safe and effective use of laboratory equipment

2. Customer Services

- Responds to work order requests, by performing preventative and restorative maintenance on, and calibration of biomedical research equipment used for both teaching and/or research
- Responds to all work order requests to include building and equipment issues
- Repairs, resolves or provides a status update to stakeholders

3. Equipment Management

- Performs preventative and restorative maintenance on biomedical research equipment
- Identifies complex problems with building systems; prevents exacerbation of issues, reduces negative impacts, and facilitates and expedites solutions and repairs either by performing them or submitting and following up with work orders to appropriate parties
- Works collaboratively with both internal and external stakeholders

Education, Experience, Skill Requirements

	Required	Preferred
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
4+ years of relevant work experience		
Additional Requirements		
<ul style="list-style-type: none">• Knowledge/skills in micro-electronics/laboratory equipment/medical devices• Ability to read complex schematics, spec sheets, construction plans etc to troubleshoot and diagnose instrumentation and facility issues of any nature• Must have at least one certification relevant to the field such as Reverse Osmosis water certification, boiler chemistry, and building operations are all preferable skill sets• Must be able to prioritize and effectively manage a team with separate work locations• Job requires a minimum of 8 years of work experience working in a research laboratory environment• As "Essential Personnel", this position supports emergent situations and scheduled after-hour projects, when necessary		

Physical/Environmental Demands

Outside of a standard office environment with specific physical demands:

- Stooping, hearing, talking, near vision, far vision, color perception, walking, balancing, grasping, reaching, and standing
- Must be able to lift up to 30 pounds
- Must have dexterity to manipulate sensitive electronic components

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.