



How to Enroll in UCF Retirement Plans

Voluntary Retirement Plans		
Retirement Plan	Enrollment Deadline	How to Enroll
<p><b>Voluntary 403(b) Plan (Pre-Tax &amp; ROTH)</b></p> <p><b>Eligible:</b></p> <ul style="list-style-type: none"> <li>✓ All employee classes including OPS.</li> </ul>	<p>No enrollment deadline – can enroll any time.</p>	<p>Log in to the Retirement@Work website from the <a href="#">HR Retirement website</a> (reference the Retirement@Work logo under the Voluntary 403(b) section) using your UCF NID and NID password. Follow the prompts to enroll. Reference the UCF Retirement @ Work Guide for step by step enrollment instructions: <a href="https://hr.ucf.edu/files/UCF-Retirement-at-Work-Guide.pdf">https://hr.ucf.edu/files/UCF-Retirement-at-Work-Guide.pdf</a>.</p>
<p><b>457 Deferred Compensation</b></p> <p><b>Eligible:</b></p> <ul style="list-style-type: none"> <li>✓ All employee classes including OPS.</li> </ul>	<p>No enrollment deadline – can enroll any time.</p>	<p>There are two ways to enroll:</p> <ol style="list-style-type: none"> <li>1. Complete the electronic EZ Enrollment Form by clicking ‘Enroll Now’ on the Bureau of Deferred Compensation website: <a href="https://www.myfloridacfo.com/DeferredComp/">https://www.myfloridacfo.com/DeferredComp/</a></li> <li>2. Contact one (or more) of the three voluntary 457 companies: <ul style="list-style-type: none"> <li>• AIG (formerly VALIC)</li> <li>• Nationwide</li> <li>• VOYA</li> </ul> <p><i>*Contact information can be found on the Bureau of Deferred Compensation website:</i>  <a href="https://www.myfloridacfo.com/DeferredComp/">https://www.myfloridacfo.com/DeferredComp/</a></p> </li> </ol> <p><i>*Note: It can take several pay periods for any 457 enrollments/changes to be reflected on your paycheck.</i></p>