Temporary Pay Increases

When processing temporary pay increases, insert the Comp Rate Code of TMPPAY and input the amount of the temporary pay increase. The NAANNL amount will not be changed.

Please see the below example. In this example, the employee’s currently annual salary is $64,260. The individual is receiving a $5000 temporary pay increase.

- Click on the (+) sign under Pay Component.

- Click on the magnifying glass and select TMPPAY under Comp Rate Code.

- Input the temporary increase amount of $5000 under the Compensation Rate for the TMPPAY row.