



Job Title	Director, University Counsel Center	Job Code	HS0615
Pay Plan	A&P	Pay Grade	22
Union	Non-Union	FLSA Status	Exempt
Job Family	Health Services	Union Code	0
		Subfamily	Healthcare Administration

Job Family & Subfamily Summary

Health Services Professionals provides services related to the diagnosis and treatment of patients and medical support functions.
Healthcare Administration Professionals provide leadership to various units within health operations.

Job Summary

Develops and initiates and/or assists, motivates and cooperates with staff regarding program direction and development.

Representative Duties

1.
 - Serves as the responsible authority for the administrative supervision of Counseling and Psychological Services (CAPS)
 - Provides clinical supervision to staff and interns
 - Provides psychotherapy to clientele
 - Serves as essential to the operations of the university and is expected to respond to emergency or operational situation as directed by supervisor
 - Serves on committees
 - Consults with the university college deans or their representatives concerning mental health programs
 - Attends or presents at seminars, workshops, and programs

Education, Experience, Skill Requirements

	Required	Preferred
Education Level	Doctorate*	
Certification(s)		
Licensure(s)		Licensed in the State of Florida*
Work Experience		
6+ years of relevant work experience		
Additional Requirements		
*Doctorate must be in clinical or counseling psychology from an APA (American Psychological Association) accredited college or university, completion of an APA-accredited internship and have a minimum of 6 years of College Counseling Center or related experience		
*Must be license eligible in Florida at time of hire, be licensed by the State of Florida within 6 months of hire date and must maintain license		

Physical/Environmental Demands

Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.