



Job Title	Director, Residence Life & Education	Job Code	SD0317
Pay Plan	A&P	Pay Grade	21
Union	Non-Union	Union Code	0
Job Family	Student Development & Enrollment Services	Subfamily	Housing & Residential Life

Job Family & Subfamily Summary

Student Development & Enrollment Services Professionals develop, implement, facilitate, and evaluate various programs focused on assisting students in successfully integrating into the University environment.

Housing & Residential Life Professionals are responsible for the direction of all residence hall operations for students. They may also administer off-campus housing programs.

Job Summary

Provides leadership for the overall residence life program in all UCF housing communities. Ensures student safety, learning and success. Responsible for student conduct in HRL, residence life policies and procedures, crisis management, and department assessment.

Representative Duties

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- Provides leadership and guidance related to student safety, security and crisis management
- Provides leadership and guidance related to student learning and development in the housing environment with specific attention to the UCF residential curriculum and living learning communities and all associated assessment activities
- Provides leadership and guidance to the operational aspects of residence life in all communities including the oversight of recruiting, hiring, and training staff as well as associated processes and procedures
- Provides perspective and leadership as the housing representative on divisional and university committees and task forces related to the university and division achieving goals and metrics

Education, Experience, Skill Requirements		
	Required	Preferred
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
8+ years of relevant work experience 3+ years of leadership experience OR 6+ years of relevant work experience with a Master's Degree 3+ years of leadership experience		
Additional Requirements		

Physical/Environmental Demands
Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.