UNIVERSITY OF CENTRAL FLORIDA

JOB CLASSIFICATION

Job Title	Director, Research Programs			**Job Code**	RS0421
Pay Plan	EXC	**Pay Grade**	23	**FLSA Status**	Exempt
Union	Non-Union			**Union Code**	0
Job Family	Research			**Subfamily**	Research and Program Management

Job Family & Subfamily Summary

Research Professionals provide specialized technical or scientific support directly to research projects.

Research and Program Management Professionals oversee research-related activities, may include research/program staff management, compliance monitoring, and writing/reviewing research protocols.

Job Summary

Provides visionary leadership by creating the long-term strategic direction and development plan necessary to materialize the vision.

Representative Duties

1.

- Creates strategic plan and vision and ensures organization is on target
- Identifies and pursues outlets to market research in conjunction with UCF Marketing
- Leads the effort to connect with clinicians from health organizations and medical schools to advance biomedical solutions produced
- Establishes and monitors success metrics and indicators
- Interacts with relevant Board of Directors regularly
- Develops research soluctions using advanced technologies
- Networks with clinicians from health organizations, technology organizations, and medical schools to advance the biomedical research solutions produced
- Oversees senior design teams that create research prototypes
- Submits journal articles, grant proposals, and patent applications
- Attracts philanthropic funding to support operations in coordination with the UCF Foundation
- Collaborates with faculty and clinicians in pursuit of grants, contracts, and funding
- Represents research and university brand to other institutions in the USA and overseas

Education, Experience, Skill Requirements		
	Required	**Preferred**
Education Level	Bachelor's	Master's
Certification(s)		
Licensure(s)		
Work Experience		
8+ years of relevant work experience 3+ years of leadership experience		
Additional Requirements		
Presentation skills Ability to interact with media, board members, faculty, donors and other external community agencies		

Physical/Environmental Demands
Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.