



Job Title	Child Care Center Teacher	Job Code	OT0214
Pay Plan	USPS	Pay Grade	14
Union	Non-Union	FLSA Status	Non-Exempt
Job Family	Other	Union Code	0
		Subfamily	Child Care Center/Early Childhood Education

Job Family & Subfamily Summary

Other Professionals include miscellaneous areas.
Child Care Center/Early Childhood Education Professionals provide care and education to children. Provide support to families on child education. Supervise childcare center activities.

Job Summary

Manages the classroom and leads classroom activities. Primary functions include making connections with the children and creating developmentally appropriate activities that help develop their language, social/emotional, cognitive, and fine/motor skills. Other primary functions are guiding interns and volunteers in their interactions with the children and delegating tasks that need to be completed and interactions with parents.

Representative Duties

1.
 - Provides a safe and clean classroom
 - Care for and supervise children
 - Complies with National Association for the Education of Young Children (NAEYC) and Department of Children and Families (DCF) standards
 - Administers any approved medication as required as well as be aware of any food allergies children in the classroom may have
2.
 - Creates individualized learning activities and schedules
 - Implements education program and daily schedule
 - Documents the children's work
 - Displays their work throughout the classroom
3.
 - Trains interns, work-studies and volunteers
 - Confers with parents verbally and in writing

Education, Experience, Skill Requirements

	Required	Preferred
Education Level	High School Diploma or Equivalent	
Certification(s)		
Licensure(s)		
Work Experience		
4+ years of relevant work experience		
Additional Requirements		
Incumbents in a licensed childcare facility must meet the requirements of Chapter 402, Florida Statutes		

Physical/Environmental Demands

Standard office environment with no unique physical demands

This general outline illustrates the type of work that characterizes the job. The statements in this job description are not intended to be an exhaustive list of all duties, responsibilities and qualifications required of the job.