



UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Research Manager

Job Code: 111

Overtime Pay: Ineligible

Primary Responsibility

This is work assisting in the management of a research program or projects.

Typical Tasks

Supervises research support technical staff.

Assists in plans and participates research projects with faculty members.

Directs and modifies research plan in conjunction with faculty members.

Prepares and monitors operating budget.

Assists in developing methods and techniques to evaluate experiment results.

Assists faculty by preparing and reviewing manuscripts for publication and presentation at scientific meetings.

Minimum Qualifications

A bachelor's degree in an appropriate area of specialization and four years of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

For questions, please contact
Compensation and Classification in Human Resources at
Comp@mail.UCF.edu
or call (407) 823-2771

UCF Human Resources website:
<http://hr.ucf.edu>



UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Senior Biologist

Job Code: 110

Overtime Pay: Ineligible

Primary Responsibility

This is work providing complex technical support for biological research projects.

Typical Tasks

Collects biological specimens and samples in the field.

Collects and analyzes biological research data.

Prepares statistical analysis of biological research data.

In conjunction with faculty, assists in defining research project methods and goals.

Prepares written reports of research findings.

May conduct biological monitoring of university natural resources.

May assist in developing and implementing natural resources and ecosystem management practices.

May monitor and assist in reporting data of the university's land management and ecosystem programs for local and federal compliance.

May assist in flora and fauna restoration projects of the university's natural lands.

May conduct invasive species treatment and eradication methods for staff and students.

Minimum Qualifications

A bachelor's degree in an appropriate area of specialization and three years of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Senior Chemist
Job Code: 113

Overtime Pay: Ineligible

Primary Responsibility

This is work performing complex chemical analyses for research or clinical purposes.

Typical Tasks

Analyzes and synthesizes chemical substances.
Analyzes the composition, structure, properties, relationships, and reactions of matter.
Assists faculty members in chemical experiments and research.
Assists in developing formulas, processes, and methods.
Assists in analyzing existing methodologies, formulating hypotheses, and developing new procedures.
Prepares statistical analysis of findings.
May maintain laboratory equipment.

Minimum Qualifications

A bachelor's degree in an appropriate area of specialization and three years of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: **Biologist**
Job Code: 109

Overtime Pay: Ineligible

Primary Responsibility

This is work providing basic technical support for biological research projects.

Typical Tasks

Collects biological specimens and samples.
Collects biological research data.
May prepare statistical analysis of biological research data.
Maintains laboratory equipment.

Minimum Qualifications

A bachelor's degree in an appropriate area of specialization and one year of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Senior Research Technician
Job Code: 108

Overtime Pay: Ineligible

Primary Responsibility

This is work providing technical support and assisting in coordinating research projects.

Typical Tasks

Assists in coordinating the installation, testing, and scheduling maintenance for scientific equipment.

Develops schedules and work plans for installing, testing, and maintaining scientific equipment.

Installs, tests, calibrates, and maintains scientific equipment and material.

Provides technical support to principal investigators throughout research projects.

Compiles and maintains data collected during research project.

Maintains operational logs of all technical equipment used in research projects.

Minimum Qualifications

A high school diploma and four years of appropriate experience. Appropriate vocational or technical or manufacturers training may substitute for two years of the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Chemist
Job Code: 112

Overtime Pay: Ineligible

Primary Responsibility

This is work performing basic chemical analyses.

Typical Tasks

Performs routine analyses of compounds to confirm chemical properties.
Collects data gathered during experiments.
Maintains laboratory equipment.

Minimum Qualifications

A bachelor's degree in an appropriate area of specialization and one year of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Research Technician
Job Code: 107

Overtime Pay: Eligible

Primary Responsibility

This is work providing technical support for research projects.

Typical Tasks

Installs, tests, calibrates, and maintains scientific equipment and material.
Provides technical support to principal investigators throughout research projects.
Compiles and maintains data collected during research projects.
Maintains operational logs of all technical equipment used in research projects.

Minimum Qualifications

A high school diploma and three years of appropriate experience. Appropriate vocational or technical or manufacturers training may substitute for two years of the required experience.

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