



UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Senior Teaching Laboratory Specialist

Job Code: 090

Overtime Pay: Ineligible

Primary Responsibility

This is work operating and maintaining laboratory facilities and equipment and teaching laboratory equipment use.

Typical Tasks

Designs teaching aids for laboratory use.

Consults with faculty members on equipment modifications or needs for use in laboratory demonstrations.

Makes recommendations for the purchase of new equipment and modifications and replacement of existing equipment.

Demonstrates the use of laboratory equipment to students.

Assists students in the laboratories.

Assists faculty members with laboratory courses.

Maintains laboratory equipment and performs minor repairs.

Maintains inventory of laboratory equipment.

Minimum Qualifications

A high school diploma and six years of appropriate experience. Appropriate college coursework may substitute at an equivalent rate for the required experience.

For questions, please contact
Compensation and Classification in Human Resources at
Comp@mail.UCF.edu
or call (407) 823-2771

UCF Human Resources website:
<http://hr.ucf.edu>



UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Laboratory Manager
Job Code: 089

Overtime Pay: Ineligible

Primary Responsibility

This is work managing a laboratory.

Typical Tasks

Supervises laboratory technicians.
Prepares and maintains laboratory budget.
Researches and evaluates new products and compare and negotiates best prices.
Prepares justification for new laboratory equipment purchases.
Oversees the maintenance and repair of laboratory equipment.
Categorizes and stores sensitive scientific materials and instruments.
Insures compliance with all regulations for hazardous waste disposal.
Insures laboratory users comply with laboratory procedures and adhere to safety procedures.

Minimum Qualifications

A high school diploma and six years of appropriate experience. Appropriate college coursework or vocational or technical training may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Senior Laboratory Technician

Job Code: 088

Overtime Pay: Eligible

Primary Responsibility

This is work performing laboratory procedures.

Typical Tasks

Conducts laboratory experiments, analyzes results, interprets data, and prepares laboratory reports.

Trains laboratory technicians and students in laboratory methods and procedures.

Prepares laboratory specimens and cultures for experimentation.

Assists faculty and students in laboratory experiments.

Minimum Qualifications

A high school diploma and four years of appropriate experience. Appropriate college coursework or vocational or technical training may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Laboratory Technician
Job Code: 087

Overtime Pay: Eligible

Primary Responsibility

This is work providing basic laboratory assistance.

Typical Tasks

Sets up and operates laboratory equipment.
Assists students in the laboratory.
Prepares specimens and samples for laboratory study.

Minimum Qualifications

A high school diploma and two years of appropriate experience. Appropriate college coursework or vocational or technical training may substitute at an equivalent rate for the required experience.

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UNIVERSITY OF CENTRAL FLORIDA
STAFF CLASS SPECIFICATION

Job Title: Laboratory Animal Technician
Job Code: 275

Overtime Pay: Eligible

Primary Responsibility

This is work providing care for animals.

Typical Tasks

Observes and detects changes in animals change in behavior, appetite, and signs of illness or pain.
Monitors environmental conditions and report changes.
Performs husbandry procedures daily.
Performs routine treatments as prescribed.
Maintains cleanliness of work area and quality and safety standards.
Operates specialized equipment including cage washer and autoclaves.
Alerts supervisor and Principal Investigator of problems.
Adheres to laboratory animal care procedures.
Maintains records and files.
Maintains inventory and inform manager to order supplies and equipment.
Performs some clerical duties.

Minimum Qualifications

High school diploma and two years of appropriate experience; or certification as Assistant Laboratory Animal Technician or above by the Animal Association for Laboratory Animal Science. Appropriate college coursework or vocational/technical training may substitute at an equivalent rate for required experience.

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