

Overtime

Overtime is defined as the hours of work, excluding holidays and leave with pay, in excess of 40 hours during the established workweek. Overtime is always computed on a workweek basis (Friday – Thursday), not on a daily basis. Overtime may be required in emergent situations and only with the advance approval of the supervisor and the unit director. Only A&P Non-Exempt, USPS Non-Exempt and OPS Hourly employees are eligible for overtime.