



## Everything DiSC Workplace ID Transfer / Letter of Agreement

OD & Training in Human Resources agrees to facilitate the Everything DiSC Workplace seminar.

**Each participant will complete the DiSC Assessment and attend an optional coaching session. The fee is \$99.00 per student.** Participating departments may authorize payment through this interdepartmental transfer authorization, initiated by OD & Training - Human Resources.

Class: Everything DiSC Workplace.

Seminar date(s): \_\_\_\_\_.

Participant Name: \_\_\_\_\_.

Department Name: \_\_\_\_\_.

Account Number: \_\_\_\_\_.

Special Conditions: \_\_\_\_\_

\_\_\_\_\_  
*Director, Participating Department*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Manager, Organization Development & Training -HR*

\_\_\_\_\_  
*Date*

Please return this form to our office as soon as possible. You will need this to be completed before you can participate.

**UCF Organization Development & Training – Human Resources**

**Fax: 407-882-9020 • Phone: 407-823-0440 • Email: [od&training@ucf.edu](mailto:od&training@ucf.edu)**