UCF | Talent Acquisition

UNIVERSITY OF CENTRAL FLORIDA

# Faculty Employment Reference Form

**Candidate Name:** _____ **Date:** _____

**Referee Name:** _____ **Referee Title:** _____

**Relationship to Candidate:** _____

**Organization/Company:** _____

**Candidate's Job Title:** _____ **Dates of Employment:** _____

**Reason for Separation (if applicable):** _____

1. **How long have you known the candidate and in what capacity?**

2. **How would you describe the candidate's approach to teaching?**

3. **Can you speak to the candidate's responsiveness to students?**

   ◯ Excellent ◯ Good ◯ Fair ◯ Poor

4. **What research or grants are you aware of with which they have been most recently involved?**

5. **What are your perceptions of this person as an instructor in the (area) classroom? Give examples of the course taught.**

6. **Is there any additional information that you feel we should have in considering this candidate?**

7. **Given the opportunity, would you hire this person again (if referee is prior employer)?**

**Signature of UCF hiring official completing form** **Date**