



Employee Exit Questionnaire

(To Be Completed by Employee)

Sex: ☐ Female ☐ Male **Department:** _____

Reason for Leaving: ☐ Relocation ☐ Health ☐ New Job

☐ **Other:** _____ (additional comments may be written on back)

Check the box, which best describes your feelings about the following aspects of your employment. This information will be kept confidential in that you are not required to put your name on the form.

Duties of the Job:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Training & Development Programs:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Opportunities for Advancement:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Salary Treatment:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Benefit Programs:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Working Conditions:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Working Hours:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Co-Workers:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Supervision:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied
Overall, as a place to work:	<input type="checkbox"/> Very Satisfied	<input type="checkbox"/> Satisfied	<input type="checkbox"/> Dissatisfied

(Any additional comments may be written on back)

Employee Signature (optional)

Note: Thank you for completing the Employee Exit Questionnaire Form. Please return the form to Human Resources: 12201 Research Parkway, Suite 200; Orlando, FL 32826 in an envelope marked "CONFIDENTIAL."