

Education Verification

Please refer to the list below for mailing and email addresses pertaining to your HR Business Center to send official transcripts once you have submitted your education in Workday for approval.

Area	Point of Contact	Mailing Address	Email Address
Academic Affairs <i>(Libraries, ACE, Digital Learning, and Office of the Provost, UCF Global, College of Graduate Studies, College of Undergraduate Studies)</i>	HR kNEXT knextverify@ucf.edu (407) 823-6398	HR kNEXT 3544 Perseus Loop, #160975 Orlando, FL 32816	knextverify@ucf.edu
Administration and Finance <i>(Human Resources, Financial Affairs, and Public Safety)</i>	HR kNEXT knextverify@ucf.edu (407) 823-6398	HR kNEXT 3544 Perseus Loop, #160975 Orlando, FL 32816	knextverify@ucf.edu
Burnett Honors College	Gian-Karlo Alvarez gian-karlo.alvarez@ucf.edu (407) 882-0204	Gian-Karlo Alvarez 3100 Technology Parkway, Suite 201 Orlando, FL 32826-3281	gian-karlo.alvarez@ucf.edu
College of Arts & Humanities	College of Arts & Humanities HRBC CAH-HRBC@ucf.edu	College of Arts & Humanities Human Resources Business Center 12421 Aquarius Agora Dr. Nicholson School of Communication, Ste. 121 Orlando, FL 32816	CAH-HRBC@ucf.edu
College of Business	Carey Ann Morales Carey.Morales@ucf.edu (407)-823-0412	College of Business Administration Carey Ann Morales 12744 Pegasus Drive, Room 240C Orlando, FL 32816	Carey.Morales@ucf.edu
College of Community Innovation and Education	Greg Collins Gregory.Collins@ucf.edu	Greg Collins University of Central Florida College of Community Innovation and Education 12494 University Boulevard, Suite 206 Orlando, FL 32816	Gregory.Collins@ucf.edu
College of Engineering and Computer Science	Nicole Trias Nicole.trias@ucf.edu (407) 823-2070 Lily Sanders lily.sanders@ucf.edu (407) 823-0871	Spyros Alvonellos 4328 Scorpius Street, Suite 114 Orlando, FL 32816	Nicole.trias@ucf.edu lily.sanders@ucf.edu
College of Graduate Studies	HR kNEXT knextverify@ucf.edu (407) 823-6398	HR kNEXT 3544 Perseus Loop, #160975 Orlando, FL 32816	knextverify@ucf.edu

College of Health Professions and Sciences	Seymour Mintzer Seymour.Mintzer@ucf.edu (407) 823-2262	Seymour Mintzer 12805 Pegasus Drive Room 337 Orlando, FL 32816	Seymour.Mintzer@ucf.edu
College of Medicine	COM HR Business Center comhr@ucf.edu (407) 266-1221	UCF College of Medicine Human Resources 6850 Lake Nona Blvd. Orlando, FL 32827	comhr@ucf.edu
College of Nursing	Seymour Mintzer Seymour.Mintzer@ucf.edu (407) 823-2262	Seymour Mintzer 6825 Lake Nona Blvd. Orlando, FL 32827	Seymour.Mintzer@ucf.edu
College of Optics and Photonics	Katie Connolly katiec@ucf.edu 407-823-6905	CREOL, The College of Optics and Photonics Katie Connolly 4304 Scorpius Street, Room 106 Orlando, FL 32816-2700	katiec@ucf.edu
College of Sciences	Stephanie Heron stephanie.heron@ucf.edu (407) 823-1172	College of Sciences 12716 Pegasus Dr. Orlando, FL 32816	stephanie.heron@ucf.edu
Facilities, UCF IT, & Business Operations <i>(Parking & Transportation Services, Business Services)</i>	HR kNEXT knextverify@ucf.edu (407) 823-6398	HR kNEXT 3544 Perseus Loop, #160975 Orlando, FL 32816	knextverify@ucf.edu
Office of Research, Research Centers and Institutes	Gian-Karlo Alvarez gian-karlo.alvarez@ucf.edu (407) 882-0204	Gian-Karlo Alvarez 3100 Technology Parkway, Suite 201 Orlando, FL 32826-3281	gian-karlo.alvarez@ucf.edu
University Relations <i>(Office of the President, Communications & Marketing, Office of the General Counsel, Compliance Ethics and Risk, Advancement, Ombuds Office, Office of Diversity and Inclusion, Office of Institutional Equity)</i>	HR kNEXT knextverify@ucf.edu (407) 823-6398	HR kNEXT 3544 Perseus Loop, #160975 Orlando, FL 32816	knextverify@ucf.edu
Rosen College of Hospitality Management	Robert Opdahl Robert.Opdahl@ucf.edu 407-903-8032	Rosen College of Hospitality Management Robert Opdahl 9907 Universal Blvd., Room 284B Orlando, FL 32819	Robert.Opdahl@ucf.edu
Student Success and Well-Being	Andrew Diehl Andrew.Diehl@ucf.edu (407) 823-3407 Fabian Marin Fabian.Marin@ucf.edu	University of Central Florida Student Success and Well-Being Attn: Andrew Diehl or Fabian Marin 4365 Andromeda Loop N. Orlando, FL 32816-0160	Andrew.Diehl@ucf.edu Fabian.Marin@ucf.edu