

FEBRUARY 2012

12/2011 MK

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<p>1 Retroactive Payment Requests due by 10AM</p> <p>ePAF channel paused at Noon</p> <p>Salary Supplements due for PPE 02/02/12</p>	<p>2 Pay Period Ends</p>	<p>3 Payroll Window closes at 2 PM</p>	<p>4</p>
<p>5</p>	<p>6 ePAF must be submitted to HR for PPE 02/16/12</p>	<p>7</p>	<p>8 Payroll Window opens at 8AM</p>	<p>9 Off-Cycles due in HR by 3PM</p> <p>ePAFs Supporting documents due in HR for PPE 02/16/12</p>	<p>10 APPS forms due in HR for PPE 02/16/12</p> <p>Pay Day</p>	<p>11</p>
<p>12</p>	<p>13 Direct Deposit forms due in HR for PPE 02/16/12</p>	<p>14 Off-Cycles due in HR by 3PM</p>	<p>15 Retroactive Payment Requests due by 10AM</p> <p>ePAF channel paused at Noon</p> <p>Salary Supplements due for PPE 02/16/12</p>	<p>16 Pay Period Ends</p>	<p>17 Payroll Window closes at 2 PM</p>	<p>18</p>
<p>19</p>	<p>20 ePAF must be submitted to HR for PPE 03/01/12</p>	<p>21</p>	<p>22 Payroll Window opens at 8AM</p>	<p>23 Off-Cycles due in HR by 3PM</p> <p>ePAFs Supporting documents due in HR for PPE 03/01/12</p>	<p>24 APPS forms due in HR for PPE 03/01/12</p> <p>Pay Day</p>	<p>25</p>
<p>26</p>	<p>27 Direct Deposit forms due in HR for PPE 03/01/12</p>	<p>28 Off-Cycles due in HR by 3PM</p>	<p>29 Retroactive Payment Requests due by 10AM</p> <p>ePAF channel paused at Noon</p> <p>Salary Supplements due for PPE 03/01/12</p>			

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