

Compensation Actions and Necessary Forms

Other supporting documentation may be needed on a case-by-case basis.

Establishing a Position

1. Position Change ePAF
2. Position Description

Reclassifying a Position

1. Position Description
2. Employment Application (if occupied)
3. Edit Existing Job ePAF (with justification in comments)

Pay Plan Conversions

1. Position Description
2. Employment Application (if occupied)
3. Edit Existing Job ePAF

Out-of-Cycle Increases A & P

1. Position Description
2. Edit Existing Job ePAF

New Hires / Appointments (A & P):

http://hr.ucf.edu/web/recruitment/APF_Search_Process.shtml

Time Limited Appointments

1. Edit Existing Job ePAF

FTE Adjustments

1. Edit Existing Job ePAF

Special Pay Increases

1. Position Description
2. Edit Existing Job ePAF (with justification in comments)

Shift Differential Pay

1. Position Description
2. Shift Differential Form
3. Edit Existing Job ePAF (with justification in comments)