

C O N S T E L L A T I O N C A L E N D A R

Distribution: USPS, A&P, Faculty

Developing UCF's network of stars

September 2014 (classes held in new Training Room -3280 Progress Drive) – unless noted

Monday	Tuesday	Wednesday	Thursday	Friday
1 Labor Day	2	3	4 <u>Supervisory Skills Series</u> 8:30a.m. – 5p.m.	5 <u>Orientation</u> 8:00a.m.- 12:00p.m.
8	9 <u>Protecting Personal Information: Identity Theft</u> 3:30p.m. – 4:30p.m.	10	11 <u>Supervisory Skills Series</u> 8:30a.m. – 5p.m.	12
15	16	17 <u>Internet Safety</u> 3p.m. - 4p.m.	18 <u>Supervisory Skills Series</u> 8:30a.m. – 5p.m.	19 <u>Orientation</u> 8:00a.m.- 12:00p.m.
22	23 <u>CPR</u> 1:00 p.m.-5:00p.m.	24 <u>Parental Leave</u> 2:00p.m.-4:00p.m.	25 <u>Supervisory Skills Series</u> 8:30a.m. – 5p.m.	26
29	30			

October 2014 (classes held in new Training Room -3280 Progress Drive) – unless noted

Monday	Tuesday	Wednesday	Thursday	Friday
		1	2	3 <u>Benefits Fair</u>
6	7 <u>HR Liaison Network Meeting</u> 9:00 a.m.- 11:00a.m. SU315ABCD	8 <u>First Aid</u> 1:00p.m.-4:00p.m.	9	10
13	14 <u>HR Liaison Network Part I</u>	15 <u>Adopting a Healthy Lifestyle</u>	16	17 <u>Orientation</u> 8:00a.m.-

	<u>1:00p.m. - 5:00p.m.</u>	3p.m – 4p.m.		12:00p.m.
20	21 <u>HR Liaison</u> <u>Network Part II</u> <u>1:00p.m. - 5:00p.m.</u>	22	23 <u>Barnga</u> 2:30 p.m.- 4:30 p.m.	24
27	28	29	30	31 <u>Orientation</u> 8:00a.m.- 12:00p.m.

November 2014 (classes held in new Training Room -3280 Progress Drive) – unless noted

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 <u>Interviewer Certification</u> 1:00 p.m.-5:00 p.m.	5	6	7
10	11 Veteran's Day	12 <u>CPR</u> 1:00p.m.-5:00p.m.	13 <u>Document Accessibility 101</u> 3:30 p.m-4:30 p.m.	14 <u>Orientation</u> 8:00a.m.- 12:00p.m.
17	18	19 <u>Performance Appraisals</u> 9:00a.m.- 11:00 a.m.	20	21
24	25	26	27 Thanksgiving break	28 Thanksgiving break
30				