



UNIVERSITY OF CENTRAL FLORIDA  
STAFF CLASS SPECIFICATIONS

*Below are the UCF class specifications grouped in job family order.*

UCF Human Resources website: <http://hr.ucf.edu>

**Title (Job Code)**

Art

Graphic Artist (002)  
Fine Arts Specialist (001)  
Senior Art Specialist (003)

Audio Visual Support

Senior AV Equipment Operator (004)  
Audio Visual Specialist (005)

Broadcast

Broadcast Technician (008)  
Broadcast Technologist (009)  
Senior Broadcast Technologist (010)

Computer Programming

Programmer (016)  
Programmer Analyst (017)  
Systems Programmer (020)  
Senior Programmer Analyst (018)  
Programmer Analyst Manager (019)  
Senior Systems Programmer (021)  
Computer Operations Manager (023)  
Systems Programming Manager (022)

Computer Support

Senior Computer Operator (026)  
Computer Specialist (027)  
Senior Computer Specialist (028)  
Computer Repair Technician (030)  
Senior Computer Repair Technician (031)  
Computer Analyst (029)

Custodial

Custodial worker (032)  
Senior Custodial Worker (033)  
Custodial Supervisor (034)  
Senior Custodial Supervisor (035)  
Assistant Custodial Superintendent (037)  
Executive Housekeeper (036)  
Custodial Superintendent (227)

Engineering

Senior Engineering Technician (040)  
Engineer (041)  
Senior Engineer (042)

### Facilities

Facility Specialist (045)  
Facilities Scheduler (043)  
Construction Specialist (044)

### Faculty Relations

Senior Faculty Relations Representative (226)

### Fiscal Support

Fiscal Assistant (048)  
Senior Fiscal Assistant (049)  
Fiscal Assistant Supervisor (050)  
Accountant (051)  
Senior Accountant (052)

### Food Service

Culinary Assistant (053)

### Grant Support

Grants Specialist (055)  
Senior Grants Specialist (056)

### Grounds Keeping

Groundskeeper (057)  
Senior Groundskeeper (058)  
Grounds Keeping Supervisor (059)  
Assistant Grounds Superintendent (060)  
Grounds Superintendent (061)  
Campus Landscape Superintendent (232)

### Health Care Nursing

Registered Nurse (062)  
Senior Registered Nurse (063)  
Registered Nurse Specialist (064)  
Senior Registered Nurse Specialist (066)

### Health Care Support

Health Care Technician (069)  
Medical Records Specialist (076)  
Medical Unit Supervisor (079)  
Certified Medical Assistant (071)  
Licensed Practical Nurse (075)  
Certified Radiologist Manager (074)  
Pharmacy Technician (212)  
Dental Hygienist (236)  
Dental Assistant (237)  
Speech Therapist (068)  
Psychological Specialist (067)

### Human Resources

Human Resources Representative (081)  
Senior Human Resources Representative (082)

### Information

Information Specialist (083)  
Senior Information Specialist (084)

### Laboratory

Laboratory Technician (087)  
Senior Laboratory Technician (088)  
Laboratory Manager (089)  
Senior Teaching Laboratory Specialist (090)

Library Support

Library Technical Assistant (094)  
Senior Library Technical Assistant (095)  
Library Technical Assistant Supervisor (096)  
Senior Archivist (093)  
Library Technical Assistant Specialist (233)

Office Clerical Support

Clerk (011)  
Senior Clerk (012)

Office Secretarial Support

Secretary (117)  
Senior Secretary (118)  
Executive Secretary (119)  
Senior Executive Secretary (120)

Office Support

Office Assistant (159)  
Program Assistant (160)  
Office Manager (161)  
Marketing Specialist (162)  
Administrative Assistant (163)  
Paralegal Specialist (186)  
Legal Assistant (218)  
Executive Administrative Assistant (189)  
Senior Administrative Assistant (164)

Office Support Confidential

Senior Secretary – Confidential  
Senior Executive Secretary – Confidential  
Office Assistant – Confidential  
Office Manager – Confidential  
Administrative Assistant – Confidential  
Executive Administrative Assistant – Confidential  
Senior Administrative Assistant - Confidential

Photography

Photographer (097)  
Digital Imaging Technician (214)

Postal

Postal Manager (098)  
Assistant Postal Manager (231)

Printing

Senior Printer (100)  
Printing Supervisor (101)  
Assistant Printing Manager (102)  
Printing Manager (099)

Property

Property Manager (103)

Senior Property Manager (104)

Purchasing

Purchasing Agent (105)  
Senior Purchasing Agent (106)

Research Support

Biologist (109)  
Research Technician (107)  
Senior Research Technician (108)  
Senior Biologist (110)  
Research Manager (111)  
Senior Chemist (113)

Retail

Retail Supervisor (114)  
Retail Manager (115)  
Senior Retail Manager (196)

Safety

Senior Health & Safety Specialist (116)

Security Support

Police Technician (122)  
Senior Police Technician (221)  
Dispatcher (123)  
Senior Dispatcher (124)  
Dispatch Manager (125)  
Victim Advocate (220)  
Forensic Technician (228)  
Law Enforcement Analyst (235)  
Law Enforcement Officer Recruit (234)

Security Sworn

Law Enforcement Officer (126)  
Law Enforcement Corporal (127)  
Law Enforcement Sergeant (128)

Skilled Trades (sorted by sub-categories)

Senior HVAC Operator (131)  
Utilities Supervisor (133)  
University Utilities Superintendent (135)

Heavy Equipment Operator (137)  
Senior Heavy Equipment Operator (138)

Maintenance Worker (139)  
Maintenance Mechanic (152)  
Maintenance Specialist (153)  
Maintenance Supervisor (140)  
Maintenance Superintendent (141)  
Senior Maintenance Superintendent (142)  
Maintenance and Construction Superintendent (143)  
University Maintenance Superintendent (144)

Locksmith (145)  
Senior Locksmith (146)

Plumber (147)  
Licensed Plumber (217)

Electrician (148)  
Senior Electrician (149)  
Licensed Electrician (216)

Refrigeration Mechanic (150)  
Senior Refrigeration Mechanic (151)

Machinist (154)

Automotive Mechanic (155)

Senior Pest Control Technician (156)

Electronic Technician (157)  
Senior Electronic Technician (158)

Cleanroom Specialist (229)

Systems Monitor Technician (219)  
Control Technician (223)  
Senior Control Technician (224)

Boiler Maintenance Specialist (250)

Licensed Water Utility Operator (132)

#### Storekeeping

Storekeeper (167)  
Senior Storekeeper (168)  
Storekeeper Supervisor (169)  
Assistant Storekeeping Manager (225)  
Storekeeping Manager (170)

#### Student Support

Teacher's Aide (172)  
Financial Aid Specialist (174)  
Senior Financial Aid Specialist (175)  
Financial Assistance Counselor (171)  
Admissions Specialist (176)  
Registrar Specialist (210)  
Senior Admissions Specialist (177)  
Senior Registrar Specialist (230)  
Senior Student Union Specialist (173)

#### Telecommunications

Telephone Operator (179)  
Telecommunications Specialist (181)  
Telephone Switchboard Manager (180)  
Telecommunications Services Specialist (183)  
Senior Telecommunications Services Specialist (184)  
Senior Telecommunications Specialist (182)

#### Training

Senior Training Specialist (185)

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