### UNIVERSE OF CENTRAL FLORIDA
#### STAFF CLASS SPECIFICATIONS

Below are the UCF class specifications grouped in job family order.

UCF Human Resources website:  [http://hr.ucf.edu](http://hr.ucf.edu)

<table>
<thead>
<tr>
<th>Title</th>
<th>(Job Code)</th>
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<tbody>
<tr>
<td><strong>Art</strong></td>
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<tr>
<td>Graphic Artist</td>
<td>(002)</td>
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<tr>
<td>Fine Arts Specialist</td>
<td>(001)</td>
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<tr>
<td>Senior Art Specialist</td>
<td>(003)</td>
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<tr>
<td><strong>Audio Visual Support</strong></td>
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<tr>
<td>Senior AV Equipment Operator</td>
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<tr>
<td>Audio Visual Specialist</td>
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<td><strong>Broadcast</strong></td>
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<tr>
<td>Broadcast Technician</td>
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<tr>
<td>Broadcast Technologist</td>
<td>(009)</td>
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<tr>
<td>Senior Broadcast Technologist</td>
<td>(010)</td>
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<tr>
<td><strong>Computer Programming</strong></td>
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<td>Programmer</td>
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<td>Programmer Analyst</td>
<td>(017)</td>
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<tr>
<td>Systems Programmer</td>
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<td>Senior Programmer Analyst</td>
<td>(018)</td>
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<td>Programmer Analyst Manager</td>
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<td>Senior Systems Programmer</td>
<td>(021)</td>
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<td>Computer Operations Manager</td>
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<td>Systems Programming Manager</td>
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<td><strong>Computer Support</strong></td>
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<tr>
<td>Senior Computer Operator</td>
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<td>Computer Specialist</td>
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<td>Senior Computer Specialist</td>
<td>(028)</td>
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<td>Computer Repair Technician</td>
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<tr>
<td>Senior Computer Repair Technician</td>
<td>(031)</td>
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<tr>
<td>Computer Analyst</td>
<td>(029)</td>
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<td><strong>Custodial</strong></td>
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<td>Custodial worker</td>
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<tr>
<td>Senior Custodial Worker</td>
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<td>Custodial Supervisor</td>
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<td>Senior Custodial Supervisor</td>
<td>(035)</td>
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<tr>
<td>Assistant Custodial Superintendent</td>
<td>(037)</td>
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<tr>
<td>Executive Housekeeper</td>
<td>(036)</td>
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<tr>
<td>Custodial Superintendent</td>
<td>(227)</td>
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<td><strong>Engineering</strong></td>
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<td>Senior Engineering Technician</td>
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<tr>
<td>Engineer</td>
<td>(041)</td>
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<tr>
<td>Senior Engineer</td>
<td>(042)</td>
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</tbody>
</table>
Facilities
  Facility Specialist (045)
  Facilities Scheduler (043)
  Construction Specialist (044)

Faculty Relations
  Senior Faculty Relations Representative (226)

Fiscal Support
  Fiscal Assistant (048)
  Senior Fiscal Assistant (049)
  Fiscal Assistant Supervisor (050)
  Accountant (051)
  Senior Accountant (052)

Food Service
  Culinary Assistant (053)

Grant Support
  Grants Specialist (055)
  Senior Grants Specialist (056)

Grounds Keeping
  Groundskeeper (057)
  Senior Groundskeeper (058)
  Grounds Keeping Supervisor (059)
  Assistant Grounds Superintendent (060)
  Grounds Superintendent (061)
  Campus Landscape Superintendent (232)

Health Care Nursing
  Registered Nurse (062)
  Senior Registered Nurse (063)
  Registered Nurse Specialist (064)
  Senior Registered Nurse Specialist (066)

Health Care Support
  Health Care Technician (069)
  Medical Records Specialist (076)
  Medical Unit Supervisor (079)
  Certified Medical Assistant (071)
  Licensed Practical Nurse (075)
  Certified Radiologist Manager (074)
  Pharmacy Technician (212)
  Dental Hygienist (236)
  Dental Assistant (237)
  Speech Therapist (068)
  Psychological Specialist (067)

Human Resources
  Human Resources Representative (081)
  Senior Human Resources Representative (082)

Information
  Information Specialist (083)
  Senior Information Specialist (084)

Laboratory
Laboratory Technician (087)
Senior Laboratory Technician (088)
Laboratory Manager (089)
Senior Teaching Laboratory Specialist (090)

Library Support
Library Technical Assistant (094)
Senior Library Technical Assistant (095)
Library Technical Assistant Supervisor (096)
Senior Archivist (093)
Library Technical Assistant Specialist (233)

Office Clerical Support
Clerk (011)
Senior Clerk (012)

Office Secretarial Support
Secretary (117)
Senior Secretary (118)
Executive Secretary (119)
Senior Executive Secretary (120)

Office Support
Office Assistant (159)
Program Assistant (160)
Office Manager (161)
Marketing Specialist (162)
Administrative Assistant (163)
Paralegal Specialist (186)
Legal Assistant (218)
Executive Administrative Assistant (189)
Senior Administrative Assistant (164)

Office Support Confidential
Senior Secretary – Confidential
Senior Executive Secretary – Confidential
Office Assistant – Confidential
Office Manager – Confidential
Administrative Assistant – Confidential
Executive Administrative Assistant – Confidential
Senior Administrative Assistant - Confidential

Photography
Photographer (097)
Digital Imaging Technician (214)

Postal
Postal Manager (098)
Assistant Postal Manager (231)

Printing
Senior Printer (100)
Printing Supervisor (101)
Assistant Printing Manager (102)
Printing Manager (099)

Property
Property Manager (103)
Senior Property Manager (104)

Purchasing
  Purchasing Agent (105)
  Senior Purchasing Agent (106)

Research Support
  Biologist (109)
  Research Technician (107)
  Senior Research Technician (108)
  Senior Biologist (110)
  Research Manager (111)
  Senior Chemist (113)

Retail
  Retail Supervisor (114)
  Retail Manager (115)
  Senior Retail Manager (196)

Safety
  Senior Health & Safety Specialist (116)

Security Support
  Police Technician (122)
  Senior Police Technician (221)
  Dispatcher (123)
  Senior Dispatcher (124)
  Dispatch Manager (125)
  Victim Advocate (220)
  Forensic Technician (228)
  Law Enforcement Analyst (235)
  Law Enforcement Officer Recruit (234)

Security Sworn
  Law Enforcement Officer (126)
  Law Enforcement Corporal (127)
  Law Enforcement Sergeant (128)

Skilled Trades (sorted by sub-categories)
  Senior HVAC Operator (131)
  Utilities Supervisor (133)
  University Utilities Superintendent (135)

  Heavy Equipment Operator (137)
  Senior Heavy Equipment Operator (138)

  Maintenance Worker (139)
  Maintenance Mechanic (152)
  Maintenance Specialist (153)
  Maintenance Supervisor (140)
  Maintenance Superintendent (141)
  Senior Maintenance Superintendent (142)
  Maintenance and Construction Superintendent (143)
  University Maintenance Superintendent (144)

  Locksmith (145)
  Senior Locksmith (146)
Plumber (147)
Licensed Plumber (217)

Electrician (148)
Senior Electrician (149)
Licensed Electrician (216)

Refrigeration Mechanic (150)
Senior Refrigeration Mechanic (151)

Machinist (154)

Automotive Mechanic (155)

Senior Pest Control Technician (156)

Electronic Technician (157)
Senior Electronic Technician (158)

Cleanroom Specialist (229)

Systems Monitor Technician (219)
Control Technician (223)
Senior Control Technician (224)

Boiler Maintenance Specialist (250)

Licensed Water Utility Operator (132)

Storekeeping
Storekeeper (167)
Senior Storekeeper (168)
Storekeeper Supervisor (169)
Assistant Storekeeping Manager (225)
Storekeeping Manager (170)

Student Support
Teacher’s Aide (172)
Financial Aid Specialist (174)
Senior Financial Aid Specialist (175)
Financial Assistance Counselor (171)
Admissions Specialist (176)
Registrar Specialist (210)
Senior Admissions Specialist (177)
Senior Registrar Specialist (230)
Senior Student Union Specialist (173)

Telecommunications
Telephone Operator (179)
Telecommunications Specialist (181)
Telephone Switchboard Manager (180)
Telecommunications Services Specialist (183)
Senior Telecommunications Services Specialist (184)
Senior Telecommunications Specialist (182)

Training
Senior Training Specialist (185)