

Dear Members of the UCF Family:

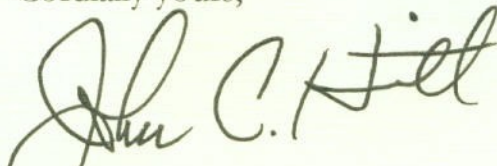
You have joined an educational institution that *stands for opportunity* and has served its community, state, and nation for over forty years.

Since its establishment in 1963, UCF has established a pattern of excellence that we are determined to uphold. Our success is accomplished in part by the quality of the employees we recruit, train, educate, and retain. We are delighted that you have chosen to become a member of this dynamic team.

Your Employee Handbook orients you to UCF and includes information on our goals, organizational structure, services, and policies. The handbook also provides you with a guideline for conduct and other expectations we have. We hope you will find it helpful as you familiarize yourself with your new role.

You are important to UCF's present and future—welcome!

Cordially yours,



John C. Hitt  
President